

# Village of Hales Corners

5635 S. New Berlin Road  
Hales Corners, WI 53130  
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James R. Ryan Municipal Building

## VILLAGE BOARD - BOARD OF TRUSTEES MEETING SPECIAL MEETING

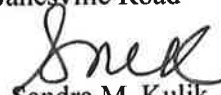
Meeting Notice/Agenda

**June 28, 2018 (Thursday) - 6:30 p.m.**

Notice is hereby given that the Village Board will meet as a Board of Trustees (BOT) at the above date and time, at the James R. Ryan Municipal Building (5635 S. New Berlin Rd).

### A G E N D A

- 1.0 ROLL CALL/PLEDGE OF ALLEGIANCE
- 2.0 GENERAL INFORMATION
  - 2.1 Written Communications
  - 2.2 Audience Communications
- 3.0 CONSENT AGENDA
  - 3.1 Minutes: June 25, 2018
- 4.0 STANDING COMMITTEE REPORTS
  - 4.1 Committee of the Whole – R. Brinkmeier
    - 4.1.1 STH 100 / USH 45 – State of Wisconsin Department of Transportation recommendation on project full closure proposal for round-about intersection at West Forest Home and West Janesville Road
- 5.0 ADJOURNMENT

  
Sandra M. Kulik, Administrator/Clerk  
June 26, 2018

NOTE: Issues that require public input or for which citizens are present will receive priority on the agenda. Hearing or speech impaired persons who require special services should notify the Village staff in advance of the meeting.

Village President Besson called the meeting to order at 6:45 p.m.

**1.0 ROLL CALL** – Present: Pres. D. Besson, Trustees: M. Bennett, R. Brinkmeier, K. Meleski, D. Schwartz, M. Stahl and L. Teschendorf. Village Administrator S. Kulik, DPW Director M. Martin and Village Attorney J. Wesolowski. Audience (3).

**2.0 GENERAL INFORMATION**

2.1 Written Communication - S. Kulik presented League of Wisconsin Municipalities correspondence regarding upcoming Dark Story Advisory Committee scheduled for August 7, 2018 and future agendas will include updates on this topic as needed.

2.2 Audience Communication – None.

**3.0 CONSENT AGENDA**

3.1 Motion (Brinkmeier, Teschendorf) to approve minutes of June 11, 2018; unanimously approved.

3.2 Motion (Brinkmeier, Teschendorf) to approve new operators licenses for J. Litwicki and R. Martin; unanimously approved.

3.3 Motion (Brinkmeier, Teschendorf) to approve operator license renewals for P. Callahan, A. Hart and J. Southhampton; unanimously approved.

**4.0 STANDING COMMITTEE REPORTS**

4.1 Committee of the Whole – R. Brinkmeier

4.1.1 Motion (Brinkmeier, Schwartz) to approve Resolution 18-48 Granting Renewal Alcohol Beverage Licenses for 2018-2019 for Omega Acquisitions Inc. d/b/a Open Flame; unanimously approved.

**5.0 SPECIAL COMMITTEE REPORTS**

5.1 Plan Commission Meeting – June 18, 2018 – R. Brinkmeier reported.

5.2 Fire & Police Commission Meeting – June 19, 2018 – M. Stahl reported.

5.3 Community Development Meeting – June 20, 2018 – M. Bennett reported.

5.4 Public Works Commission Meeting – June 21, 2018 – K. Meleski reported.

**6.0 VILLAGE OFFICIALS REPORT**

6.1 STH 100/USH 45 Update – M. Martin addressed the Village Board regarding updates to the project. Blasting work has begun and will continue through mid-July. Blasting completed today reported no incidents of disruption and the roads were only closed for approximately two minutes. Pres. Besson requested future agenda item to be included to discuss how information is communicated to and from the department heads based upon the memo’s related to this project.

6.2 Recommendation on Crown Castle Cellular Lease terms and conditions. S. Kulik presented letter from Crown Castle, formerly T-Mobile, to draft an amendment to the lease agreement still in place. New terms would include a \$50,464 lump sum signing payment, a frozen ten year base lease payment of \$34,206 and continued co-locator funding. In addition, the terms would provide the company an option to purchase 1,000 additional square feet and upon development the Village would receive \$1.50 per square foot plus co-locator funding. Crown Castle will be submitting an amendment to the lease for resolution; this document is merely to come to terms regarding the basic plan and has been through legal review. Consensus to agree to terms from Village Board with lease amendment to be presented at subsequent meeting.

6.3 Resolution Setting June 1, 2018 Compensation Ranges for Non-Represented Personnel – S. Kulik reported on request from Park and Recreation Director A. Flater to adjust compensation between the Assistant Director and Seasonal Assistant Director wages and there is no budgetary impact to the request. Motion

(Brinkmeier, Schwartz) to approve Resolution 18-48 Setting June 1, 2018 Compensation Rates for Non-Represented personnel; unanimously approved.

6.4 League of Wisconsin Municipalities Mutual Insurance Workers Compensation Dividend – S. Kulik reported.

6.5 League of Wisconsin Municipalities Clerk, Treasurer, Finance Officer Conference Overview – S. Kulik reported.

**7.0 VILLAGE PRESIDENTS REPORT**

6.1 MMSD Meeting – June 25, 2018. D. Besson unable to attend, no report.

**8.0 ADJOURNMENT** – Motion to adjourn (Schwartz, Stahl) at 7:25 p.m.; unanimously approved.

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Sandra M. Kulik, Administrator

**DRAFT**

4.1.1

**Village of Hales Corners  
Department of Public Works**

# Memo

**To:** Board of Trustees

**From:** Michael J. Martin, DPW Director

**CC:** Sandra M. Kulik, Village Administrator

**Date:** June 22, 2018

**Re:** S. 108<sup>th</sup> Street (STH 100\USH 45) Project: UPDATE

On Thursday, June 21, a meeting was held at the WisDOT Field Office to discuss key issues concerning the reconstruction project. In attendance were Police Chief Eric Cera, Interim Fire Chief Martin Freibergs, representatives from the WisDOT Project Management Team, and DPW Director Michael Martin. Two major topics were discussed at great length: the required blasting of bedrock to install storm sewer and the full closure of Forest Home Ave and Janesville Road for complete construction of the roundabout.

## **BLASTING**

Shallow depth to bedrock has been encountered in two locations within the project limits. The locations are from Kay Parkway to a point approximately 350 feet south of Kay Parkway and from a point approximately 150 feet north of College Avenue to a point approximately 200 feet south of College Ave. The amount of bedrock required to be removed in these locations range from 4 feet to 9 feet in thickness. Typical mechanized removal methods are time consuming and not feasible given the proposed finished depth (average depth 14 feet) of the storm pipe. The blasting contractor is currently performing pre-blast inspections of all buildings within 300 feet of the blast zone and coordinating with utility companies that have infrastructure in the area. Blasting is scheduled to begin on Monday, June 25 and continue until Friday, July 13. The contractor will be blasting twice each day at approximately 11 AM and again at approximately 3 pm. During blasting, traffic shall be temporarily halted on STH 100. This temporary closure will last 5 to 10 minutes. The HCFD and HCPD will be on scene for all blasts and will assist in traffic control operations. Per Chief Cera, the timing of the blasts is within the capacity of regularly scheduled personnel and there is no negative operational or fiscal impact on HCPD. In addition, contingency plans are in place for the use of HCFD, Contractor, or DPW personnel if more pressing law enforcement duties deplete HCPD staff at the time of the blasts.

The Village of Hales Corners has history and experience with blasting. As you may recall blasting was required for the construction of the Milwaukee Interceptor Sewer in the 1980's and in addition any homes in the vicinity of Meadow Park Drive and Forest Park Drive required blasting for basements and installation of utilities.

## Full Closure

To expedite the construction of the roundabout, WisDOT is proposing a full closure in the vicinity of the intersection of Forest Home Avenue and West Janesville Road. This full closure would begin mid-July and end in mid-October; lasting approximately three (3) months. Benefits of this closure include: elimination of the many shorter duration closures required over the next 18 months, provide adequate room for the safe installation of large diameter (66-inch), trunk line, storm sewer which is critical for drainage along STH 100 and complete the roundabout construction ahead of the original schedule which when opened to traffic will provide U-turn options for traffic during the remainder of the project life. The closure will be designated as "No Through Traffic" and the contractor shall provide a minimum one lane of access to all adjoining businesses. WisDOT is currently reaching out to these businesses and working out the details as well as preparing notices for the public. The detour route for through trucking utilizes 84<sup>th</sup> Street, Layton Ave, and STH 100 and WisDOT is working with neighboring communities to finalize this route. It is anticipated that over time through automobile traffic will find alternate routes resulting in a temporary increase in traffic volumes on local Village streets.

Per Chief Cera, this full closure provides safety improvements because it allows more working room within the construction zone for both machinery and workers, it allows for more options in protecting the deep excavated trenches, it will reduce traffic back-up at peak times across STH 100 at Janesville Road, it improves traffic flow by providing options, otherwise unavailable, for the safe performance of U-turns, and it provides a dedicated traffic pattern at McDonalds. In addition, the closure improves public quality of life because it will restrict the routes of trucks thereby reducing the density of traffic for local non-commercial vehicles.

## CRASH STATISTICS

Included in this memo is traffic crash data supplied by Chief Cera. The table below compares crash history from March 1 to June 21 for the years 2017 and 2018. There appears to be no significant or appreciable increase from 2017 (pre-construction) to 2018 (under construction). In addition, crashes Village wide during this same period in 2017 and 2018 are 53 crashes and 61 crashes, respectively.

<b>YEAR</b>	<b>USH 45/ STH 100</b>	<b>STH 24 &amp; CTH OO</b>	<b>TOTAL</b>
<b><u>2018</u></b>			
Injury	9	2	
Damage	20*	5	
<b>2018 Total</b>	<b>29</b>	<b>7</b>	<b>36</b>
<b><u>2017</u></b>			
Injury	10	0	
Damage	19	6	
<b>2017 Total</b>	<b>29</b>	<b>6</b>	<b>35</b>

NOTE: \* One crash reportable only because Hit & Run. All Hit & Run are reportable regardless of extent of damage or injury.